

# Common Grounds Coffee

## Catering Price List

All coffee is freshly ground and brewed for each order

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**\$20 per gallon of any coffee.**

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- ✓ Every order includes cups, cream, sugar, stir sticks, and napkins
  - ✓ Each gallon provides approximately twelve 10 oz. portions
  - ✓ Coffee stays hot for approximately 3 hours
  - ✓ Stays medium-hot for approximately 12 hours
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### Additional Services

Pastries and cookies are large. They are made from scratch and baked each night.

Pastries ~ \$3.00 each

Cookies ~ \$2.00 each

- \* Pastry and Cookie orders **MUST BE PLACED BY 10:00 AM THE PREVIOUS DAY.**

Bottled Water ~ \$1.25

Soda ~ \$1.50

Orange Juice ~ \$10 for 0.5 gal.

Hot Tea ~ \$1.50 per cup (Minimum 10)

Fruit \* Whole \$1.50 ea.

\* Sliced \$2.50 per serving

**Delivery and Pick-up \$20 each way**

# Common Grounds Coffee

## Catering Order Form

Minimum three day notice is recommended. Call for short-notice orders (Ask for Son or Michelle.)

### Customer Information/Billing

Billing Contact: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Payment:  Invoice (UC Davis Only)  Pay at pick-up/delivery P.O. # \_\_\_\_\_

### Function Location

Function date: \_\_\_\_\_ # of people: \_\_\_\_\_

*(if multiple days, please complete separate order form)*

Function name: \_\_\_\_\_

Company/Building: \_\_\_\_\_ Room: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Check here if UCD Campus

Site Contact Name: \_\_\_\_\_ Site Contact Phone #: \_\_\_\_\_

Pick-up at Common Grounds No charge Time: \_\_\_\_\_

Deliver \$10 Time: \_\_\_\_\_

Replenish \$10 Time: \_\_\_\_\_

Pick-up from Location \$10 Time: \_\_\_\_\_

Deliver and Pick-up \$20\* (\*\$10 for Da Vinci) Times: \_\_\_\_\_ / \_\_\_\_\_

### Beverage

Regular Coffee \$20/gal—1 gal minimum # of gallons: \_\_\_\_\_

Decaf Coffee \$20/gal—1 gal minimum # of gallons: \_\_\_\_\_

Tea/Hot Water \$1.50/tea—10 teas minimum # of teas: \_\_\_\_\_

Bottled Water \$1.25 each # of waters: \_\_\_\_\_

Orange Juice \$10 per half gallon # of half gallon of OJ: \_\_\_\_\_

Assorted Sodas \$1.50 each # of sodas: \_\_\_\_\_

Other \_\_\_\_\_ Quantity: \_\_\_\_\_

### Baked items/fruit

Type	Quantity	Type	Quantity
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### Special Instructions

#### For office use only

Cups: \_\_\_\_\_ Sugar: \_\_\_\_\_ Napkins: \_\_\_\_\_ Stir sticks: \_\_\_\_\_

Cream: \_\_\_\_\_ Sweet & Low: \_\_\_\_\_ Plates: \_\_\_\_\_ Utensils: \_\_\_\_\_